



Job Description

Outdoor Engagement Tutor (sessional)

Location: Earth Trust, Little Wittenham, OX14 4QZ

Hours: Zero-hour Contract

Reports to: Environmental Education Manager

Key relationships: Engagement Team, Schools, members of the public, volunteers

Main Purpose:

At the Earth Trust we host a busy, broad and exciting range of engagement opportunities for school groups and the public to get involved with. Our sessions take place throughout the year seven days a week. As one of our team you would be at the heart of this. You will be delivering a broad range of activities, to encourage engagement with the natural world, including one of our most popular activities, our Explorer Birthday Parties which cover a variety of exciting themes. This position comes with full training for the delivery of our sessions and workshops.

Main Duties:

- To lead and deliver safe and well-planned activities in the outdoors including Explorer Birthday Parties, school sessions and public access events. Activities can include den building, survival skills (including fire lighting), natural crafts, scavenger hunts, imaginative games and more.
- To ensure risk assessments are carried out and adhered to.
- To be responsible for the equipment needed to run activities.
- To carry equipment around the reserve as necessary using a wheelbarrow, trolley or rucksack.
- Handling payments for sessions and birthday parties. Ensuring the money is counted and locked away.
- To open and close the Earth Trust site and buildings and tidy up after activities.
- To help develop new session ideas and themes to increase the current range of activities offered.
- To carry out any other relevant tasks which the team may from time to time require.

Person Specification

The post holder will be enthusiastic, and passionate about inspiring young people and engaging them with the environment and nature. The post holder will need weekend and ideally also some weekday availability though there are no guaranteed hours (zero-hour contract). The Earth Trust provides activities and events through the year, and we have a fully booked weekend Explorer Birthday Party programme. We are still active in winter but bookings are less frequent in winter months.

	Essential	Desirable
Experience	<ul style="list-style-type: none"> ○ Experience of working with children and young people ○ Experience of delivering outdoor activities independently 	<ul style="list-style-type: none"> ○ Experience of delivering outdoor learning experiences - interpreting the landscape and the natural world to children of all ages ○ Experience of land-based skills such as bushcraft and rural crafts
Knowledge and qualifications	<ul style="list-style-type: none"> ○ A good understanding of Safeguarding issues ○ An awareness of Health and Safety and Risk Assessments ○ Awareness and understanding of sustainability and environmental issues 	<ul style="list-style-type: none"> ○ Degree or equivalent level qualification in a related subject ○ Forest School certificate ○ Playwork qualification (level 2 or 3) ○ Current First Aid certificate* ○ Up to date safeguarding training certificate* <p>(*if not currently held you will be required to attend Safeguarding and First Aid training as part of your role)</p>
Skills and attributes	<ul style="list-style-type: none"> ○ Enthusiastic and highly motivated individual ○ Ability to work and deliver activities independently as well as part of a wider team ○ Flexibility to carry out weekend work ○ Able to access the Earth Trust site in Little Wittenham ○ The ability to deliver a range of activities in a lively, fun and entertaining way ○ The ability to work in an efficient and organised manner, and to plan time effectively ○ The ability to work to a set of policies and standards, especially relating to health and safety ○ Able to carrying equipment from main site to rural locations 	<ul style="list-style-type: none"> ○ DBS checked (the successful candidate will complete a DBS check if not already obtained)